



J. TYLER McCAULEY
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

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April 28, 2006

TO: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: J. Tyler McCauley 
Auditor-Controller

SUBJECT: **AGENDA ITEM 62, MAY 2, 2006 - PROPOSITION A CONTRACT
ANALYSIS - PROBATION DEPARTMENT TRANSCRIBING SERVICES
CONTRACT MODIFICATION**

Item 62 on your Board's Agenda for Tuesday, May 2, 2006, is a request from Probation Department to approve a modification to a Proposition A contract for transcribing services. Under the modification, Probation is adding nine additional offices to their existing transcribing contract.

We have reviewed and approved the Proposition A cost analysis prepared by Probation which indicates that the contract modification is cost effective. The hourly wages to be paid by the contractor meet County Living Wage Ordinance requirements. The contract also includes Cost of Living Adjustment (COLA) provisions that are consistent with Board policy. It should be noted that, because the actual number of lines transcribed may be higher or lower than estimated, the actual savings from the contract modification may be more or less than estimated.

Please call me if you have any questions, or your staff may contact Jim Schneiderman at (626) 293-1101.

JTM:JLS:TK

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c: David E. Janssen, Chief Administrative Officer
Robert B. Taylor, Chief Probation Officer

"To Enrich Lives Through Effective and Caring Service"